

REQUEST FOR RELIEF CHECK LIST

- The property is in full compliance. (No open violations)
- All administrative fees must be paid upon receipt of the application.
- The total amount in which you propose to pay must be greater than zero. (You have the option to raise or lower that amount during the meeting)
- Power of attorney is required if you do not own the property.**
- The application deadline is end of business day one week prior to the meeting. (See Chart)

***If part of your reason for relief is, you obtained title on a specific date be prepared to tell us the date and amount paid.
Please bring in a copy of your closing documents.**

DEADLINE FOR SUBMITTAL	DATE OF HEARING
SEPTEMBER 28, 2023	OCTOBER 5, 2023
OCTOBER 26, 2023	NOVEMBER 2, 2023
NOVEMBER 30, 2023	DECEMBER 7, 2023
NO JANUARY MEETING	
JANUARY 25, 2024	FEBRUARY 1, 2024
FEBRUARY 29, 2024	MARCH 7, 2024
MARCH 28, 2024	APRIL 4, 2024
APRIL 24, 2024	MAY 2, 2024
MAY 30, 2024	JUNE 6, 2024
NO JULY MEETING	
JULY 25, 2024	AUGUST 1, 2024
AUGUST 29, 2024	SEPTEMBER 5, 2024

**Miami Shores Village
Code Enforcement Board
REQUEST FOR RELIEF APPLICATION**

OWNER (S) NAME: _____
MAILING ADDRESS: _____
PHONE NUMBER: _____
EMAIL: _____
ADDRESS OF LIENED PROPERTY: _____
LIENS AT ISSUE:

<u>CASE No.</u>	<u>COMPLIANCE DATE</u>	<u>CURRENT AMOUNT</u>
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TOTAL: \$ _____

REASONS WHY RELIEF SHOULD BE GRANTED (attach additional sheets if necessary) _____

**** Proposed amount must be greater than \$0.00 in order for this application to be accepted.****

TOTAL AMOUNT WHICH YOU PROPOSE TO OFFER: \$ _____

I (WE) request relief from the above referenced liens for the reasons herein set forth

_____	_____	_____
SIGNATURE OF APPLICANT	PRINT NAME	DATE

_____	_____	_____
SIGNATURE OF CO-APPLICANT	PRINT NAME	DATE